

Texas Tech University Health Science Center
Department of Obstetrics & Gynecology
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Center for Fertility and
Reproductive Surgery Staff

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Dear Prospective Patient:

The Center for Fertility and Reproductive Surgery, at Texas Tech University Health Sciences Center is an academic clinical practice dedicated to the high level care of infertility patients and women with other reproductive health problems. We offer therapeutic measures for infertility including all medical and surgical aspects of care that are offered in any of the reputable fertility treatment centers worldwide like ovulation induction, inseminations, hysteroscopic and laparoscopic surgery, and assisted reproductive technologies including in vitro fertilization (IVF) and gamete intra-fallopian tube transfer (GIFT). Our state of the art laboratories encompass an embryology laboratory that performs micromanipulation of gametes including assisted hatching (AH), intracytoplasmic sperm injection (ICSI), and andrology and endocrine labs that perform semen-analysis and hormonal blood testing.

When you first telephoned our office, you were welcomed by one of our staff, who began gathering information about the nature of your concerns. Included in this packet you will find additional questionnaires, consent forms which include a request to obtain your medical records. **These forms must be returned to our office prior to your appointment** so that your medical records can be obtained in adequate time for our physicians to review your information. Failure to return this packet prior to your appointment may cause delay in your course of treatment and may result in our office rescheduling your initial appointment. You will also be asked to provide a copy of **both partner's insurance cards** (front and back). These are requested so that we may assist you in maximizing the use of your insurance benefits.

We are available Monday-Friday from 8:00am to 4:30 pm. We also have a nurse and a physician on call 24/7 for emergencies. Our office number is **743-4256** and in case of emergency, you can page a nurse or a doctor on call at **741-8835**.

For your initial visit, you should plan to arrive **15 minutes before the appointment**. You will be first welcomed by the receptionist, then meet the nurse for 10 minutes, then the physician for 60-90 minutes. You will then spend another 15-20 minutes with the nurse to review everything again. If you have small children at home, please make arrangements to have someone care for them while you are at your appointment. Your first appointment consists of very detailed information and your undivided attention is requested.

If you are unable to make your scheduled appointment please give 72 hour notice of cancellation so we may fill your 90 minute appointment. Please DO NOT NO-SHOW.

With this package, we are sending the following important information:

- 1-A white questionnaire where we ask questions regarding both partners about all the medical and surgical history of importance to us
- 2-Prenatal counseling and prevention information about genetic and infectious diseases that might affect pregnancy
- 3-Cystic fibrosis testing pamphlet
- 4-Insights to Infertility information
- 5- Other standard Texas Tech HSC documents: Consent to Treat, Privacy Practices, Confidential Communication, Release of Patient Medical Records, and a Consent to Photograph (this is for our office use only)

We hope that this information is helpful to you. Do not hesitate to call us for any questions.

Dr. Jabara, Dr Phy, & Staff